

# ROCK BRIDGE CHRISTIAN CHURCH

(Disciples of Christ)

301 W. GREEN MEADOWS ROAD

COLUMBIA, MO 65203

(573) 442-9592

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## WEDDING POLICY AND GUIDE

The sanctuary and fellowship hall are available without charge to all members\* of the church and their immediate families. For non-members, the following charges apply:

Sanctuary only	\$300 (includes custodial fee)
Fellowship hall only	\$200 (includes custodial fee)
Sanctuary and fellowship hall	\$450 (includes custodial fee)
Minister's fee	\$150 (ceremony only; premarital counseling is negotiable)

**A non-refundable deposit of \$50** (which is applied to the total charges) is required to secure the date on the church calendar. **ALL FEES MUST BE PAID AT LEAST ONE WEEK PRIOR TO THE WEDDING.**

If candles are used, adequate provision must be made to protect floor and furnishings from dripping wax. The wedding couple will be responsible for any clean-up or damage.

The sanctuary is flexible with regard to setup. It can seat a maximum of 175 (RBCC has a total of 250 chairs – 80 burgundy with arms, 80 burgundy plastic and 90 white plastic). Rental fees include reasonable setup of existing furniture and paraments (altar cloth and lectern cover). A sound system with two microphones (one handheld and one lavalier) is available in the sanctuary. Renters are responsible for any alternative or additional items used.

The sanctuary must be straightened and cleaned after use (returned to the condition you found it – e.g. furniture in place, flowers removed, all cartons, boxes, etc. removed). An additional \$25 fee will be charged if this is not done.

Birdseed and rice are **NOT** to be thrown inside or outside the buildings.

Smoking is **NOT** allowed inside the buildings. Cigarette butts are not to be discarded on the ground surrounding the buildings.

If RBCC's pastor performs the ceremony, photographs may be taken and video-taping done at any time providing they do not disrupt the service. The wedding party may come early or return following the service for photos if they wish. These times should be included in the wedding agreement.

If the couple desires to have a minister other than our own pastor, this can be negotiated.

All requests for use of the sanctuary and/or fellowship hall for weddings and rehearsals are to be made as far in advance as possible. Premarital counseling with the pastor is available.

A grand piano is available, however musicians are not available through the church.

\*participating member for at least one year

May 2016